

**Camden Select Board
Minutes of Meeting
June 15, 2010**

PRESENT: Chairperson Karen Grove, Vice Chairperson Deborah Dodge, John French, Morgan Laidlaw, Martin Cates, Town Manager Roberta Smith, and Town Attorney William Kelly. Also present were members of the press and public.

Minutes of Meeting

1. Public input on non-agenda items.

- a. Ray Andresen, Parks & Recreation Committee gave a short presentation on the coalition formed to develop the Megunticook Riverwalk. The coalition represents Parks & Recreation Department, Camden Conservation Commission, Camden Rockport Pathways Committee, Coastal Mountains Land Trust and citizens for Megunticook Riverwalk. Their goal is to facilitate development of a riverwalk along the old Tannery property on Washington Street. They are planning on having a public walk through of the site on Saturday, June 26th and then a work day on Saturday, July 10th and then have a community brainstorming session on Thursday, July 22nd.
- b. *Deborah Dodge made a motion to amend the agenda to add after the Town Manager's report to vote on an alternate representative from Camden to the Gateway 1 Implementation Steering Committee. John French seconded this motion. The motion passed on a 5-0-0 vote.*
- c. *Karen Grove welcomed Martin Cates as the newest Select Board member and wished him well over the next three years.*

- 2. Maine Coast Community Wind presentation by George Baker.** George Baker Director of Island Institute's Maine Coast Community Wind Program reported in December 2009 the Camden Energy Committee asked the Island Institute to perform an Organizational Form Study of a Community Wind project on Ragged Mountain. When the Energy Committee first approached him the proposal was to develop wind power on Ragged Mountain. After presentations from multiple wind power developers, the Energy Committee agreed that the only appropriate development model of the wind resource at Ragged Mountain would be what has come to be known as "community wind". Currently, the only successful community wind projects have been by small electric utilities serving very distinct and definable communities, such as the Fox Islands Electric Cooperative on Vinalhaven. The Committee asked Maine Coast Community Wind to investigate if it was possible to create a development and ownership structure that would provide the community wind benefits of local ownership, control and energy savings to Camden residents.

Mr. Baker stated his goal of the study was to develop a set of community wind organizational models that could meet the following goals:

- Community "ownership" and control of both the process and the project
- Community use of the electricity generated, to the maximum extent possible
- Benefit returned to community through lower electric rates, not tax revenues or returns on investments.

The staff at Island Institute performed research and spoke at length with regulatory, legislative and community wind experts; four potential models were developed. Of these four, the Competitive Electricity Provider model was determined to be the option that best met the goals outlined above.

Under the Competitive Electricity Provider model, project development would occur in the following manner:

- Non-profit community organization is developed to lead feasibility work
- Non-profit establishes a relationship with an existing, well-established Competitive Provider (CEP) to aggregate demand from participating citizens
- For-profit, community –owned entity is incorporated to own and operate wind project
- Community operator partners with local tax equity investor to utilize federal subsidies
- CEP buys power from community operator under a standard Power Purchase Agreement, and sells to participating citizens and businesses for cost and markup.

Other topics of discussion included the potential size of any viable megawatt scale project. The production phase of any megawatt scale project would almost most likely require the use of private and/or public lands in both Rockport and Hope so in order for a megawatt scale project on Ragged Mountain in any form would not be solely a “Camden” project and a regional structure of some sort would need to be established to accommodate the towns and citizens of Rockport and Hope. Town Manager Smith stated officials from Rockport and Hope were invited to the meeting, but were unable to attend because of conflicting meetings.

There are several important “next steps” for the Board to consider if the community wind project is to move forward. The Town must recognize that Ragged Mountain spans three municipalities and; the Town must address the capacity of current ordinances to properly review a wind power project while protecting existing property owners; the Town must meet with abutting landowners to explore how individual properties may be impacted by any wind power development proposal; and the Town must explore the extent to which it can finance and support the resources necessary to adequately study and determine the feasibility of a wind power project on Ragged Mountain.

Des Fitzgerald, Chair of the Energy Committee thanked George Baker on behalf of the committee for the work they have done and he is hoping the Energy Committee will over the next month or two make some recommendations for the Select Board for what they feel the next steps might look like.

3. Establishment of the Rules and Order of Business to be followed at Select Board meetings in accordance with Article II, Section 12b of the Town Charter.

John French made a motion to adopt the Rules and Order of Business for Select Board Meetings as drafted. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

4. **Consideration of Knox RCC Tower.** Linwood Lothrop, Director of the Knox County Regional Communications Center (RCC) was present at the meeting to ask the Town to swap radio frequencies so that the County can broadcast dispatch calls from the Ragged Mountain tower.

Currently, both the Camden Police Department and Knox Communications have signals on top of the mountain, but officials in counties to the west of Knox County have said the establishment of a new simulcast system from the Knox frequency interferes with their emergency communications. If the swap were to take place the Camden Police Department's new frequencies would be placed on top of the Camden Opera House building.

The County will pay for the replacement frequency for the Camden Police Department, relocating the base, reprogramming all radios with the new frequency, all expenses for the feasibility study, and all costs associated with the Town of Camden's consultant.

After hearing the proposal and asking questions, the Board requested more information regarding the logistics of the change, its effect on emergency communications north of the Snow Bowl, and the willingness of towns in the counties to the west to agree with the transfer. The Board asked for the following five requirements to be met before they would agree to a swap of radio frequencies. Once the county has met the requirements they will reconsider this item on another agenda.

- 1) Confirm Camden will get permission from the FCC to use the Knox County frequency instead of what the Camden Police Department are currently using;
 - 2) Assurance that Knox County will get the letters of concurrence from the communities to allow the Town of Camden to use the Knox County frequency;
 - 3) Camden's expert Carl Croft and Scott Rivard from Radio Communications Management, Inc. (County's vendor) to agree that the system is going to work;
 - 4) Permission and agreement from tower owner on Ragged Mountain - Charlie Foote of Wavesource LLC (Coastal Communication) that the new piece and all of those pieces will be able to be accommodated on the tower; and a
 - 5) Signed legal agreement signed between the Town of Camden and Knox County
5. **Review and approval of FY11 Snow Bowl Budget.** The Board reviewed the FY11 Snow Bowl Budget. Jeff Kuller, Manager of Camden Snow Bowl also reported on the Snow Bowl Capital Improvement Plan and reported on a recap of the season in numbers regarding the Snow Bowl statistics from this winter.

Deborah Dodge made a motion to approve the FY11 Snow Bowl Budget as presented and approve request to take \$15,000 from the Snow Bowl's surplus and move it to the Rainy Day Fund. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.

6. **Consideration of Pen Bay YMCA to use Barrett Cove to park their canoe trailer during the summer day camp program from June 21 – July 30, 2010.** Jeff Kuller, Director of Parks & Recreation stated that he and the Parks & Recreation Committee support this request. They will find a site on the far side of the stream near the portable toilets and changing rooms that it can stay and will not be in the way of servicing the toilets. It will also not take up any parking spaces.

Morgan Laidlaw made a motion to approve the YMCA use of the Barrett's cove parking lot as requested. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

7. **Public Hearing regarding an application of Fred Blake and ADF, Inc. at 44 Bay View Street to extend an existing wharf approximately 10 feet in the inner harbor.** Due to the agenda length and scheduling this item has been rescheduled.
8. **Consideration of the following Victualer's License renewals: Blue Harbor House, Camden Bagel Café, Camden Hideaway Inn, Camden Riverhouse Hotel, Castlevue by the Sea, Thai Kitchen by Yang, and Quarry Hill.** The Board considered renewal victualer licenses. These applications have been reviewed by the Codes Officer and the Fire Department inspections have been completed.

John French made a motion to approve the Victualer's License renewals as listed. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.

9. **Consideration of the following Lodging Establishment License renewals: Blue Harbor House, Camden Hideaway Inn, Camden Riverhouse Hotel, Captain Swift Inn, and Castlevue by the Sea.** The Board considered renewal lodging licenses. These applications have been reviewed by the Codes Officer and the Fire Department inspections have been completed.

John French made a motion to approve the Lodging License renewals as listed. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.

10. **Reappointment of the Road Commissioner pursuant to Title 23, Section 2701, MRSA.**

John French made a motion to reappoint Richard Seibel as the Road Commissioner pursuant to Title 23, Section 2701, MRSA through July 1, 2011. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

11. **Reappointment of the Harbormaster pursuant to the Harbor & Waterways Ordinance, Article III, Section 3.**

John French made a motion to reappoint Steve Pixley as the Harbormaster pursuant to the Harbor & Waterways Ordinance, Article III, Section 3 through July 1, 2011. Martin Cates seconded this motion. The motion passed on a 5-0-0 vote.

12. **Reappointment of an Assessor's Agent pursuant to Article IV, Part C, Section 2 of the Town Charter.**

John French made a motion to reappoint Wesley Robinson as the Assessor's Agent pursuant to Article IV, Part C, Section 2 of the Town Charter through July 1, 2011. Martin Cates seconded this motion. The motion passed on a 5-0-0 vote.

13. **Confirmation of the Town Manager's appointments of the Treasurer, Tax Collector, and the Town Clerk and Department Heads pursuant to Article III of the Town Charter.**

John French made a motion to confirm the Town Manager's appointment of the Treasurer (Marlene J. Libby); Tax Collector (Theresa A. Butler); and the Town Clerk (Katrina Oakes) pursuant to Article III, Section 2(E) of the Town Charter and to confirm the Town Manager's appointments of the individuals to the indicated positions on the attached through July 1, 2011 in accordance with Article III, 2.f. of the Town Charter. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

- 14. Assignment of Select Board Liaisons to Town Committees and Boards.** The Board reviewed and assigned Select Board member liaisons to the various Town boards and committees for 2010-2011.

- 15.** *John French made a motion to confirm the Town Manager's appointment of Philip Roberts to serve as Assistant Town Manager from June 24, 2010 through July 9, 2010 to cover the period of time she will be out of town. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.*

16. Committee Reports

- a. Harbor Committee: Morgan Laidlaw reported that Keri Lindberg & Katie Morrison spoke to the committee on the "Healthy Beaches Program" and what the program hopes to accomplish with providing awareness to the public and boaters, the effect of boats discharging waste into the harbor.
- b. Planning Board: Deborah Dodge reported Attorney Jim Elliott and Michael Thompson, Managing Director of Fox Hill Properties presented two proposed Ordinance Amendments necessary to permit a Conference Center in the Coastal Residential Districts of Camden. The process of creating draft amendments for November is just at the beginning stages.
- c. CEDAC: Martin Cates reported they met with Matthew Eddy consultant for Eaton & Peabody who will begin working on a work plan for the new Development Director position.

17. Manager's Report

- a. She received confirmation in writing from Jeff Nims, Planner/CEO that his retirement date will be September 10th. Matthew Eddy will be working as Interim Development Director to help us define the job description and assist in preparing goals for the new position. The plan is to have a work plan in place by October for the new position and then advertise.
- b. She received a letter from the office of Community Development Block Grant that Mind's Eye was not selected for the CDBG Public Service Grant.
- c. The Small Harbor Improvement grant on behalf of the Harbor Committee for Steamboat Landing improvements has been submitted. She received a letter from the Parking Committee that they will continue to monitor the parking situation at Sea Street during the summer months. Until additional information can be identified to justify the reduction of spaces, they recommend to leave the parking the way it is.

John French made a motion to adjourn as Select Board and reconvene as Wastewater Commissioners. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.

CAMDEN WASTEWATER COMMISSIONERS
Minutes of Meeting
June 15, 2010

1. Establishment of the Rules of Order to be followed at Wastewater Commissioner Meetings.

John French made a motion to adopt the Rules of Order for Wastewater Commissioner Meetings as drafted. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

2. Appointment of Chief Executive and Administrative Official of the Wastewater Department, and of the Superintendent of the Wastewater Department, Pursuant to Article V, Section 7 of the Town Charter.

John French made a motion to appoint Roberta Smith as Chief Executive and Administrative Official of the Wastewater Department and to appoint Ross Parker as Superintendent of the Wastewater Department for the ensuing year. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.

3. Review and approval of the FY11 Wastewater Budget. The Board reviewed the proposed FY11 Wastewater Budget. Ross Parker, Wastewater Superintendent shared some Wastewater revenue history and projections.

Deborah Dodge made a motion to approve the FY11 Wastewater Budget as proposed and to set the FY11 wastewater rate at \$3.75/100 cubic feet. John French seconded this motion. The motion passed on a 5-0-0 vote.

4. Bid Award: Rawson Avenue Pump Station. Manager Smith reported with the voter approval of the Rawson Avenue Pump Station bond issue, the Board needs to confirm the award of the bid for the work. In addition, the Board also needs to confirm the proposed financing with the Clean Water State Revolving Loan Fund.

Deborah Dodge made a motion to confirm the award of the bid for the Rawson Avenue Pump Station to Apex Construction, Inc. in the amount of \$498,200, and to confirm the project financing in the amount of \$660,000 with the Clean Water State Revolving Loan Fund for a 15 year term. John French seconded this motion. The motion passed on a 5-0-0 vote.

John French made a motion to adjourn at 10:35 pm. Deborah Dodge seconded this motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Janice L. Esancy
Recording Secretary